



66156 Pineridge Road
Sunnyside, MB R5R 0G9
(204) 777-2223
info@northeastred.ca

Crossing Application Form

ELIGIBILITY

The Northeast Red Watershed District (NRWD) delivers programming with the partnership from multiple organizations. To be eligible for the crossing program, you must **own** land within the NRWD boundaries in the following Rural Municipalities: *Brokenhead, Lac du Bonnet, Reynolds, Springfield, St. Clements, Ste. Anne, or Taché.*

All applicants that wish to install any private access across a designated NRWD drain where no crossing previously existed **shall adhere to the conditions as outlined in Section 3** of the Crossing Application Form.

A fee of **\$175.00** will be provided in the form of a cheque made out to the Northeast Red Watershed District. **The fee will not be reimbursed if the District denies the crossing application.**

1. APPLICANT INFORMATION

Applicant Name: _____

Phone Number: _____ Email: _____

Mailing Address (Street, City, Postal Code): _____

Legal Land Description of Well (Section-Township-Range): _____

Municipality: _____ Sub-District: _____

Lot-Block-Plan: _____ Size of Property (acres): _____

Are you the registered land owner of the property? _____

2. PROPOSED USE

Purpose of this application (check one):

New access crossing _____ Relocating or modifying existing crossing _____

Proposed use for crossing (check one):

Residential _____ Agricultural _____ Commercial _____ Other _____

If commercial or other, please describe: _____

Does the property presently have access (yes or no)? _____

Location of requested access. Please indicate the number of feet or meters from corner of property. Please include cardinal directions.

Please provide any additional comments: _____

3. CONDITIONS

All applicants that wish to install any private access across a designated District drain where no crossing previously existed shall adhere to the following procedure:

- The applicant shall complete and sign the District's crossing application.
- A fee of **\$175.00** will be provided in the form of a cheque made out to the Northeast Red Watershed District. The fee will not be reimbursed if the District denies the crossing application.
- The crossing application is subject to the approval of the District Board. The District retains the right to refuse a new access crossing across a designated District drain.
- The District staff shall inspect the location of the proposed crossing and make recommendations to the Board and applicant. Culvert(s) length and diameter will be determined by the District, and a cost estimate to install will be provided.
- Wherever possible, the District will recommend alternative options to new crossings over District drains. There are high costs associated with crossings over District drains due to hydraulic capacity required. It is in the best interest of the landowner and District to pursue other options before installing a new access crossing in a District drain.
- The District will notify the applicant in writing of the decision within 60 days of the application date. Applications will be considered complete when the applicant has provided a complete application form and cheque.
- If the District Board approves the crossing, there will be two methods of acceptable installation:
 - a) The District undertakes the installation of the new access crossing. If this scenario is accepted by both parties, the District will provide a cost estimate to the land owner. The cost estimate provided will be non-negotiable. The land owner will supply a cheque to the District for the amount of the estimated cost. Once the installation is complete and all invoices are accounted for, the applicant will pay the District the remainder of the actual costs incurred. If the incurred costs are lower than the amount previously paid by the landowner, the District will provide a refund of the difference in form of a cheque. The District assumes ownership of the crossing after installation.
 - b) The applicant installs the crossing with direction from the District and/or its representatives. The applicant or its representative shall make contact with the District 7 business days in advance of installation to arrange a site meeting to discuss installation methods. The District will provide grade stakes, and construction drawings of a typical culvert crossing. The District will make inspections of the installation and any materials used as part of the installation. If for any reason, the District does not approve of the materials or methods used for installation, it will be the sole responsibility of the applicant to ensure the situation is rectified. If the installation is unacceptable to the District, the applicant will be notified in writing the corrective action. Costs incurred during this process will be the sole responsibility of applicant. Once the crossing is installed to the satisfaction of the District, the applicant will be

notified in writing. The District assumes ownership of the crossing once it is formally approved.

- The landowner is responsible for the general maintenance of the crossing.
- Only new Corrugated Steel Pipe (CSP) shall be installed for new access crossings. No plastic pipes will be permitted within District drains.
- The crossing becomes property of the District after satisfactory installation.
- The District shall be responsible for any rebuilding, relocating, and/or modifying any existing crossing that may be necessary in conjunction with any District works.
- The District retains the right to remove, relocate, and/or modify any privately unauthorized installed crossing that does not meet the District's specifications at the landowner's expense.
- The Applicant will be responsible for obtaining a Water Rights License if required.

4. DECLARATION AND SIGNATURE

I hereby declare that all information in this application is true and correct, and I agree to abide by the conditions. I further agree to cooperate with the Northeast Red Watershed District in this regard.

Signature of Applicant(s)

Date Signed (dd/mm/yy)

Submit application by:

Email: info@northeastred.ca

Mail or in-person: 66156 Pineridge Rd, Sunnyside, MB R5R 0G9

Thank you for your interest! We will contact you should we require any further clarifications.

OFFICE USE ONLY	
Application received by:	
Date application received:	
Documents received:	Completed and signed application form
	Cheque payable to the Northeast Red Watershed District in the amount of \$175.00
APPLICATION STATUS (Select One)	
APPLICATION APPROVED	
Date application approved by NRWD Board:	
APPLICATION DENIED	
Date application denied by NRWD Board:	
Reason for application being denied:	