

# NORTHEAST RED WATERSHED DISTRICT

66156 Pineridge Road, Sunnyside, MB R5R 0G9  
Phone: 204-777-2223 email: admin@northeastred.ca

## Board Meeting 2024-6

May 9, 2024

PRESENT BOARD  
Marc Ross – Vice Chairperson  
Elwood Lamont – Lower Cooks Creek S.D.  
Russ Gawluk – Brokenhead River S.D.  
Greg Mandzuk – Catfish Creek /Gull Lake S.D.  
Jack Kowalchuk – Devils Creek S.D.  
Scott Spicer – Red River S.D.  
Jonothon Roskos - Carrs Creek/Lower Seine S.D.

STAFF  
Danica Racicot – Manager  
Starr Harder – Administrator

GUESTS  
Colleen Cuvelier – Watershed Planner

REGRETS  
Verner Johnson – Chairperson  
Edgar Scheurer – Red River S.D.

## Call meeting to order 9:00 AM

### Resolution No. 2024-26

#### Adoption of Agenda

**Be it resolved** the board approves the agenda with the addition of municipal open houses in 6.d. and advertising under 6.e.

**Moved:** Jonothon Roskos      **Seconded:** Jack Kowalchuk      **CARRIED**

### Resolution No. 2024-27

#### Adoption of Minutes

**Be it resolved** the board approves the meeting minutes from Northeast Red Watershed District (NRWD) Board Meeting April 15, 2024 with correction adding Jonothon Roskos and Brad Ingles in attendance.

**Moved:** Scott Spicer      **Seconded:** Greg Mandzuk      **CARRIED**

## **FINANCES**

Colleen and Danica to ensure the spending of the remaining Cooks Creek/Devils' Creek IWMP funds of \$8,194.48 The new Brokenhead IWMP must be established to reflect the \$25,000 previously received exclusively for this purpose.

### **Resolution No. 2024-28**

**Be it resolved the board** approves expenditures April 10- May 7, 2024. With expenses and pre-authorized debits totaling \$46,690.95 Void cheques #13645 &13646.

**Moved:** Jonothon Roskos

**Seconded:** Elwood Lamont

**CARRIED**

## **REPORTS**

### **May Provincial Update** by Colleen Cuvelier

Electronic copy of audited financial statements to be submitted to watershed planner by June 30 and hard copy by July 15. Watershed District Infrastructure Working Group notes forthcoming from Province. Watershed District Program 2022-23 Annual Report to be dispersed by Province.

### **Manitoba Association of Watersheds** (MAW) Update, Marc Ross

Meeting next Tuesday in Portage, no report.

### **Manager Report**

House inspection concerns shared, need a professional foundation review.

Start getting trades in for costing.

Looking at getting approved previous Board minutes online, potential for archive.

Discussion about status of Forestry Road 13&13A as our road, signage, and risk of liability if unmaintained.

### **Administrator Report**

Insurance valuation no changes shown since 2015 or earlier.

Request to have the building valued by appraiser, drop storage yard content value, remove scientific survey, yard trailer.

### **Resolution 2024-29**

**Be it resolved** the board approves the motion to hire a licensed appraiser.

Moved: Jack Kowalchuk

Seconded: Jonothon Roskos

**CARRIED**

Human Resource Committee, staff reviews, plan who will do Starr's review, 1 year anniversary on May 15, 2024. Assess bylaws.

## **Resolution 2024-30**

### **Northeast Red Watershed District Human Resource Committee**

**Be it resolved** that the Northeast Red Watershed District Board appoint Verner Johnson, Marc Ross, Jonothon Roskos and Scott Spicer as NRWD's Human Resource Committee. Recommendation of the committee would require a quorum of three members to create a resolution to put before the board.

**Moved:** Russ Gawluk

**Seconded:** Greg Mandzuk

**CARRIED**

Sensus current year letter of engagement. To be signed.

Internal control questionnaire for board of directors. Verner will fill out, encouraged board members to review for future audits. Use this form to help create future structure.

### **Sub-District Committee Chair Updates**

- i. Carrs Creek/Lower Seine – Jonothon  
Nothing to report.
- ii. Upper Cooks Creek – Marc  
Tour cancelled until more favourable weather.
- iii. Lower Cooks Creek – Elwood  
Nothing to report. Drainage maintenance recommendations were sent to Manager in Infrastructure Committee discussions.
- iv. Brokenhead River-Russ  
Tour to be planned for October. Hutterites colony representatives attended last sub-district meeting and are willing to participate in NRWD programming and be as green as possible. Sub-district member has identified nine individuals wanting retention ponds. Preparation of resolution to expand the Eastern boundary of the NRWD to East to include the entire RM of Reynolds including the Whitemouth River, the Birch River, the Boggy River and the agricultural community into District. Request for letter of support from NRWD.
- v. Catfish Creek/ Gull Lake - Greg  
Planning for upcoming tour date. Agricultural meeting planned for summer, Manager to attend.
- vi. Devils Creek - Jack  
Planning field tour for June 13 with meeting in St. Clements.
- vii. Red River – Scott Spicer

Nothing to report.

## **OLD BUSINESS**

### **Revision Manager Discretionary Policy 2.9**

#### **Resolution 2024-31**

Whereas the current policy 2.9 specifies a Manager Discretionary spending limit of 10% of the works budget, the board resolves to replace 10% with \$3,000 and the board also approves the change of wording from works budget to project budget.

**Moved:** Jack Kowalchuk

**Seconded:** Russ Gawluk

**CARRIED**

## **NEW BUSINESS**

### **Cost-share reserve account proposal**

Chart included, not proceeding with cost share reserve account today.

Discussion about non-infrastructure RM portions of Levies being set in reserve for infrastructure funds they are not eligible to use.

### **Approval of Proposed Infrastructure plan from April 30, 2024 Infrastructure Committee meeting.**

#### **Resolution 2024-32**

##### **Infrastructure Planning**

**BE IT RESOLVED** the board approves the work plan created by the NRWD Infrastructure committee at its April 30, 2024 meeting in the amount of \$290,324.50.

**Moved:** Greg Mandzuk

**Seconded:** Elwood Lamont

**CARRIED**

### **Approval final budget 2024-2025**

#### **Resolution 2024-33**

##### **2024-2025 Final Budget**

**BE IT RESOLVED** that the board approved the 2024-2025 Final Budget.

**Moved:** Jonothon Roskos

**Seconded:** Greg Mandzuk

**CARRIED**

d. Opportunity for NRWD Manager to meet the public at RM of St Clements at open house August 15, invitation forthcoming. Danica to have NRWD banner created for events.

e. Advertising for our district on radio stations. Jack recommended Steinbach station and CJOB to advertise programming.

**Next meeting** – Regular meeting date revised to third Thursday of the month. Next meeting Thursday June 20, 2024 at NRWD office for 9:00 a.m.

**Adjourned at 12:35pm** moved by Jonothon Roskos.

---

Marc Ross, Vice Chairperson

---

Starr Harder, Administrator